

**International Affairs Conference 2024**  
**Star Island ❧ Isles of Shoals ❧ Portsmouth, New Hampshire**

**REGISTRATION POLICY**

The International Affairs Conference welcomes registrants of all races, religions, ethnic groups and sexual orientations. **In the event the conference is oversubscribed before the March 10 registration deadline**, the following guidelines are followed to ensure a fair and inclusive registration process.

**Vital Conference Staff**

The number of conference staff for whom spaces are necessary varies from year to year. This number includes but is not limited to committee members, speakers, youth staff, workshop leaders, the Minister of the Week and family members of those people. In addition, Star Island Corporation might require the conference to house Island personnel such as medical staff and VIPs.

**New Shoalers**

In order to continually enhance and grow the International Affairs Conference, places will be reserved for all new Shoalers **who apply by the March 10 deadline**, up to 15% of the total conference attendance. (A new person who is a spouse or partner of an Old Shoaler is not considered “new” for this purpose.) This 15% guideline does not include speakers or other vital conference staff.

**Former Ministers and Speakers**

To honor the contribution of former ministers and speakers, they will be guaranteed a place for three years immediately following the year served **if they apply by the March 10 deadline**.

**Children**

To ensure the continued existence of the conference through time, no fewer than 55 and no more than 85 children under the age of 18 will be registered, with an attempt to maintain a balanced children’s program across the age groups.

**Others**

Up to 15% of the total places at the conference will be used for: 1) Past Committee members, Youth Program Director, and Registrar/Treasurer will be guaranteed one year for each year served immediately following their service 2) Volunteers who contribute greatly to conference activities.

**March 10 Deadline**

Registrations received later than March 10 will be placed at the end of the waiting list, in the order received.

**Previous Year’s Waiting List**

If possible, places will be reserved for those not admitted the previous year due to over registration. Applicants must apply **on time** and must not have withdrawn from the waiting list the previous year.

**Applicants to Other Conferences**

If the conference is oversubscribed, registrations from those accepted at other Star Island conferences will not be considered until all others have been offered places.

**Lottery**

Once the commitments above have been met, a lottery will be held to determine the ranking of other applications for the conference until all places are filled, followed by applicants on the waiting list. The lottery process will be handled by the Registrar and at least two other persons appointed by the Conference Committee.

*Registration Policy adopted IA '99; Revised October 2003; Revised October 2016; Revised January 2022; Revised February 2023*